

CITY OF HUMBOLDT
REGULAR CITY COUNCIL MEETING
MINUTES
MONDAY, AUGUST 12, 2013 - 7:00 P.M.

The Council met in regular session on Monday, August 12, 2013 in the Community Room at City Hall. Mayor Davis called the meeting to order at 7:00 p.m. with the following Councilmembers present: Aikins, Crawford, Evans, Shreeve, Slater, Smith and Stephens. Councilmember Manion was absent. Also present were City Administrator Larry Tucker, City Clerk Jean Flores, Wastewater Plant Superintendent Roger Vincent, Chief of Police Brian Dillow, Fire Chief Kent Barfoot, and Susan Galemore-Southeast Kansas Regional Planning Commission.

The meeting was opened with the Pledge of Allegiance and Councilmember Crawford gave the invocation.

Motion by Aikins, second by Stephens to table Agenda Item 9-Consider donation of land from Southeast Kansas Mental Health Association, and to add Agenda Item 11e-executive session for non-elected personnel. Motion carried unanimously.

Under Public Comments, City Administrator Larry Tucker said the City has been approached by the Humboldt Food Pantry to see if there would be space available in City Hall as they are running out of space at their current location.

Motion by Crawford, second by Slater that the Consent Agenda be approved as presented. Motion carried unanimously. The Consent Agenda consisted of the following:

- a. Approval of minutes of Regular Council Meeting July 8, 2013 and Special Council Meeting July 29, 2013
- b. Warrant Ordinance No. 1777 dated July 26, 2013 in the amount of \$49,455.27 and Warrant Ordinance No. 1778 dated August 12, 2013 in the amount of \$102,104.93
- c. Adoption of Ordinance No. 1478-Standard Traffic Ordinance and Ordinance No. 1479-Uniform Public Offense Code
- d. Approval of job description for Code Enforcement Officer – Part Time

(7:03 p.m. City Attorney Fred Works entered the meeting.)

A Public Hearing to consider the 2014 City Budget was opened at 7:04 p.m. As there were no public comments, the Public Hearing was closed at 7:10 p.m. Motion by Aikins, second by Crawford to accept the 2014 City Budget. Motion carried unanimously.

Susan Galemore-Southeast Kansas Regional Planning Commission (SEKRPC), was present to discuss an opportunity to apply for a Community Development Block Grant (CDBG) that will pay up to 75% for repairs and improvements for rental housing and apartments in Humboldt. The City would be the Grantee for the purpose of the application but no expenses are required to submit the grant. SEKRPC would administer and manage the grant, if awarded. A Public Hearing was opened at 7:13 p.m. for the purpose of considering an application to be submitted to the Kansas Department of Commerce for Small Cities Community Development Block Grant funds under the Housing category. The specific project application to be discussed is housing rehabilitation within the city limits of Humboldt, Kansas. The project will consist of voluntary rental housing rehabilitation of approximately 9 rental units. Upon completion of the rehabilitation, the units will be occupied by low-to-

moderate income tenants. The estimated project cost will be approximately \$215,000 with a grant request of up to \$170,000 and matching funds of approximately \$45,000. Other project proposals introduced at the hearing will be considered. Oral and written comments will be recorded and become a part of the City of Humboldt's CDBG Citizen Participation Plan.

As there were no public comments, the Public Hearing was closed at 7:26 p.m. Motion by Aikins, second by Evans to pursue the CDBG grant for rental housing. Six voted aye (Aikins, Crawford, Evans, Slater, Smith and Stephens), one abstained (Shreeve). Motion carried.

Motion by Aikins, second by Stephens to adopt Resolution No. 081213, a resolution certifying legal authority to apply for the 2014 Kansas Small Cities Community Development Block Grant Program from the Kansas Department of Commerce and authorizing the Mayor/Commissioner to sign and submit such an application. Motion carried unanimously.

Motion by Aikins, second by Evans to enter into a contract with SEKRPC to administer the Community Development Block Grant and authorize the Mayor to sign the necessary documents. Motion carried unanimously.

Motion by Aikins, second by Shreeve to accept the 2013 audit contract with the firm of Jarred, Gilmore & Phillips at a cost of \$4,700. Included in the proposal is an estimate of \$1,900 if the auditor is required to perform any single audit procedures for any required grant funds over \$500,000. Motion carried unanimously.

Motion by Aikins, second by Smith to purchase a 2013 Ford F150 pickup for the Police Department at a cost of \$20,708.03 through the Kansas Partners Program. Motion carried unanimously.

Motion by Aikins, second by Evans to approve Murphy Roofing Company LLC, Stark, Kansas, to make necessary repairs to the leaking roof at the old City Hall Building, 701 Bridge, at a cost of \$3,750.00 and to check with the City's insurance company to see if further claims could be filed and proceeds received due to the recent hailstorm. Motion carried unanimously.

City Administrator Larry Tucker reported on the following: The Housing Action Team continues to meet to create an opportunity for senior housing; BG Consultants gave a timeline on improvements at the Wastewater Treatment Plant; the summer street maintenance plan improvements are limited, with Bill King, Allen County, recommending chip and seal, possibly to 8th Street and Pine Street in order to preserve them; and Rural Opportunity Zones have been created for those moving from out of state to have tax breaks in Allen County.

Motion by Aikins, second by Slater that the Governing Body recess to executive session as authorized by the Open Meetings Law for the exception of discussion of non-elected personnel. Meeting will be recessed for ten minutes at 7:55 p.m. and will resume regular session at 8:05 p.m. in the Community Room at City Hall. Mayor Davis, City Administrator Larry Tucker and City Attorney Fred Works were requested to be present in executive session. Motion carried unanimously.

The meeting resumed regular session at 8:07 p.m. No action was taken.

Motion by Aikins, second by Shreeve to adjourn. Motion carried unanimously. Meeting adjourned at 8:08 p.m.

/s/ Nobby Davis
Mayor

ATTEST:
/s/ Jean M. Flores, City Clerk